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121 Flanders Rd ♦ Tel: (508) 986-2300  
Westborough, MA 01581 ♦ Fax: (508) 986-2308

## QUALITY MANAGER

Full Time (40 hours)

Component Sources International, Inc. (CSI Group) and its' Partner companies have been manufacturing and distributing high precision mechanical components and assemblies used in Aerospace, Connector, Medical (to name a few) for over 35 years.

### Summary of Position

To support our growing business, we are seeking an experienced candidate to join our Quality Control Team as the Quality Manager to manage and continuously improve the quality of CSI Mfg Inc.'s (CSM) products and services. To monitor conformance to customer and company requirements as defined in ISO9002. To assist in improving manufacturing's production output and efficiency.

### Requirements

4 years of related experience in mechanical inspection  
Knowledge of quality control procedures, math, data analysis and statistical methods  
Motivated Leader and Collaborative Team Player  
Professional/Effective Communication (verbal, written and interpersonal)  
Ability to analyze and identify problems, strong attention to detail  
Continuous Improvement Mindset to enhance the quality of products/service and efficiency/effectiveness of the process  
Strong Organization and Multi-tasking skills  
Experience with ERP systems and Excel

### Responsibilities

Manage CSM Quality Team: delegate daily inspections and shipments, approve work schedules/vacations, execute yearly appraisals, and provide training

Measuring Equipment/Techniques: use of variable or attribute measuring instruments and techniques to ensure conformance with the company's quality standards and maintenance of quality equipment

Inspection: perform visual / mechanical inspections, internal audits and reports on materials, processes and products

Programs: develop inspection programs using Micronite software, Keyence CMM/Fixture programming

Reporting: prepare Production Part Approval Process (PPAP), AS9002 First Article Inspection (FAI) and Defective Material Reports (DMR)

Return Material Authorization (RMA): maintain RMA log and issue RMAs to customers

Rejects: issue supplier rejects and Supplier Corrective Action Request (SCAR) reports

Material Review Board Process (MRB): conduct and follow corrective and preventive action, analyze and assess root cause / corrective action



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Non-Conformance: report non-conformances/quality issues and resolve complaints

International Organization for Standardization (ISO): perform as ISO rep and administrative manager of ISO documentation and procedural changes

Responsible for ISO audits and customer on-site audits

Inventory: manage WIP-QC inventory and customer complaints

Gages: manage the quoting/purchasing, scheduling and delivery

Contribute to the daily/weekly Shipping Forecast meetings

Training: responsible for ISO training for all new hires and administering training sessions

#### **CSI Offers**

Team oriented business casual and fast-paced work environment

Competitive Wages

Comprehensive Benefit Package including

- Medical / Dental Insurance

- Paid-Time Off

- 401K

- Flexible Spending Account

- Life and Disability Insurance

Please visit our website at [www.compsources.com](http://www.compsources.com) to learn more about CSI Group